

Evergreen Community Charter School Board of Directors

Minutes December 17, 2015

Attendance: Joanne Storer, Mary Ann Lewis, Kathleen Sandt, Danielle Perez

Advisory: Jill Shoemsmith

The meeting was called to order by President Joanne Storer at 7:00pm, followed by the Pledge of Allegiance. Motion was made by Danielle, Second by Joanne to approve the minutes from the October 2015 meeting (there was no meeting in November). Motion passed 4-0.

Director's Report

Jill reported that the school audit has been completed. New this year: we must look forward to what the cost of future retired staff will be. We will receive the final copy shortly.

Policy Review: The following policies are complete: Discipline of Students with Disabilities; FERPA; Child Find; Request for Evaluation. Motion by Joanne, Second by Kathleen, to accept all policies (with minor revisions to Discipline of Students with Disabilities). Motion passed 4-0.

Accountant Retiring: Maureen Christy recently informed ECCS that she is retiring, effect immediately. She is transferring her practice to Peter Evanofski, CPA MBA, who will work for the same fee.

Update on PA State Budget: Districts are keeping up with their payments despite the budget impasse.

Foundation has purchased a "new" bus. The old bus is for sale.

Items for Discussion and Possible Resolution

AFR and Audit by Riley and Co: Motion by Mary Ann, Second by Danielle, to approve the Annual Financial Report and Audit by Riley and Company. Motion passed 4-0.

Principal Rating Form: ECCS will continue the per diem contract with Dr. Lori Guthrie.

Student situations involving legal guardianship: Lawyer has drafted legal consent for student withdrawal if the parent is not the legal guardian. For future policy, application will include legal guardian signature (not just parent).

Business and Financial Affairs

Approval of payments to vendors via the November 2015 Check Register: Motion to approve by Mary Ann, Second by Danielle; approved 4-0.

Approval of current Financial Statements to be provided to PMSD, including Profit & Loss and the Balance Sheets as of November 30, 2015: Motion by Kathleen, Second by Mary Ann; approved 4-0.

Approval of Grant Expenses for November 2015: Motion to approve by Danielle, Second by Joanne; approved 4-0.

Personnel- Support Staff

Long term substitute for Part Time Reading Specialist: Jill will meet with person next week.

Adjournment: Motion by Danielle, Second by Joanne; approved 4-0. Meeting adjourned at 7:52pm.

*The next Board of Directors meeting will be held on **Thursday, January 28, 2016** at 7 PM.*